

Minutes of a Regular Council Meeting

Meeting #: R12/2021
Date: June 21, 2021
Time: 4:06 pm
Location: Council Chambers and via video/audio conference

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff: G. Garbutt, CAO
D. Bardonnex, Fire Chief, via video/audio conference
I. Buck, Director of Development Services, via video/audio conference
C. Davidson, Director of Engineering Services, via video/audio conference
J. Nelson, Director of Financial Services, via video/audio conference
K. O'Connell, Director of Corporate Support Services, via video/audio conference
N. Borecky, Manager of Information Systems, via video/audio conference
T. Sweeney, Manager of Building and Administrative Services, via video/audio conference
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference
E. Gavelin, Network Technician, via video/audio conference

Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings are conducted virtually and live-streamed on the City of Courtenay's YouTube channel.

The Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K'ómoks First Nation.

In acknowledgment of National Indigenous Peoples Day on June 21st, 2021, and in recognition of recent events regarding residential schools in Canada, a minute of silence was held.

1. ADOPTION OF MINUTES

1.1 Adopt June 7th, 2021 Regular Council meeting minutes

Moved By McCollum

Seconded By Hillian

THAT the June 7th, 2021 Regular Council meeting minutes be adopted.

Carried

2. INTRODUCTION OF LATE ITEMS

2.1 Councillor Morin - Application to Federation of Canadian Municipalities (FCM) Committee for Increasing Women’s Participation in Municipal Government

Moved By Cole-Hamilton

Seconded By Frisch

THAT Councillor Morin’s request for Council’s authorization to apply to the Federation of Canadian Municipalities (FCM) Committee for Increasing Women’s Participation in Municipal Government be added to the June 21st, 2021 Council agenda under section *11. New Business*.

Carried

3. DELEGATIONS

4. STAFF REPORTS/PRESENTATIONS

Vary Agenda

Moved By Cole-Hamilton

Seconded By McCollum

THAT Council vary the order of the June 21st, 2021 Council agenda so that item 4.4.1 “Presentation - Comox Valley Transit Infrastructure Study” is received before item 4.1.1 “Summer Meeting Schedule 2021” (Under *4.1 Staff Reports/Presentations*).”

Carried

4.4 Public Works Services

4.4.1 Presentation - Comox Valley Transit Infrastructure Study

The presentation by Mike Zbarsky, Manager of Transit and Facilities, Comox Valley Regional District (CVRD), Dan Casey, Transportation Planner, Urban Systems, and James Wadsworth, Project Development Manager, BC Transit, regarding the Comox Valley Transit Infrastructure Study, including proposed transit exchange locations in South Courtenay, Downtown Courtenay, and North Island College, was received for information.

The presenters requested a letter of support in principle from Council on the proposed locations and concept of proposed transit infrastructure.

4.1 CAO and Legislative Services

4.1.1 Summer Meeting Schedule 2021

Moved By Hillian

Seconded By Frisch

THAT based on the June 21st, 2021 staff report "Summer Meeting Schedule - 2021", Council approve OPTION 1 and cancel the following scheduled meetings:

- August 3rd, 2021 Regular Council meeting
- August 16th, 2021 Regular Council meeting
- August 30th, 2021 Committee of the Whole meeting; and,

THAT a Regular Council meeting be scheduled on July 26th, 2021 in place of the July 26th, 2021 Committee of the Whole meeting.

Carried

4.2 Development Services

4.2.1 Remedial Action - 1655 20th Street, Courtenay

Moved By Cole-Hamilton

Seconded By Morin

THAT the June 21st, 2021 staff report "Remedial Action - 1655 20th Street, Courtenay" be received for information.

Carried

**Moved By Hillian
Seconded By McCollum**

THAT based on the June 21st, 2021 staff report “Remedial Action - 1655 20th Street”, and pursuant to Division 12 of Part 3 of the *Community Charter* Council hereby resolves that:

1. The building located at 1655 20th Street, Courtenay British Columbia, legally described as Parcel “C” (DD 401114I) of Lot B, District Lot 230, Comox District, Plan 12188, PID 004-982-312 is considered to be in or creating an unsafe condition; and
2. The owner of the building is hereby ordered to take the following remedial action within 30 days of the receipt of notice of this Order;
3. Not relocate the building from the property; and
4. Board it up so as to prevent entry and occupancy of the building and bring it up to requirements of the Provincial building regulations and the City’s Building Bylaw; or
5. Demolish and remove the building and contents in their entirety located on the property;

AND BE IT FURTHER RESOLVED that the Director of Development Services of the City of Courtenay BE AND IS HEREBY AUTHORIZED in default of such remedial measures being undertaken by the owner, to carry out or have such work carried out and the expense charged to the owner. If unpaid on December 31 in the year in which the works are done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

Carried

4.3 Financial Services

4.3.1 Financial Information Act - 2020 Statement of Financial Information (SOFI)

**Moved By Morin
Seconded By Frisch**

THAT the June 21st, 2021 staff report “Financial Information Act - 2020 Statement of Financial Information” be received for information.

Carried

Moved By McCollum
Seconded By Cole-Hamilton

THAT based on the June 21st, 2021 staff report "Financial Information Act - 2020 Statement of Financial Information", Council approve OPTION 1 and approve the City of Courtenay Statement of Financial Information for the year ended December 31st, 2020.

Carried

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

5.1 2021 Union of BC Municipalities (UBCM) Appointment Book

Moved By Cole-Hamilton
Seconded By Frisch

THAT the "2021 Union of BC Municipalities (UBCM) Appointment Book" be received for information.

Carried

Moved By Frisch
Seconded By Morin

THAT Council direct staff to submit meeting requests with the following Cabinet Ministers and Provincial Government Staff from Ministries during the week prior to the 2021 Union of BC Municipalities (UBCM) Convention (September 7 - 13, 2021):

- Minister of Finance re: tax revenue sharing
- Minister of Health re: full service hospital for central and north Vancouver Island at Nanaimo Regional General Hospital
- Attorney General and Minister Responsible for Housing re: affordable housing
- Ministry of Mental Health and Addictions re: increase level of service for individuals struggling with substance addiction; and,
- Attorney General and Minister Responsible for Housing re: provincial homelessness related initiatives.

Carried

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.1 Briefing Note - 6th Street Multi-Use Active Transportation Bridge - 2021 UBCM Convention

Moved By Cole-Hamilton

Seconded By Frisch

THAT the June 21st, 2021 Briefing Note "Briefing Note - 6th Street Multi-Use Active Transportation Bridge - 2021 UBCM Convention" be received for information.

Carried

Moved By Frisch

Seconded By Cole-Hamilton

THAT Council direct staff to submit a meeting request with the Ministry of Transportation and Infrastructure (MoTI) during the week prior to the 2021 Union of BC Municipalities (UBCM) Convention (September 7 - 13, 2021) to lobby support for the 6th Street Multi-Use Active Transportation Bridge.

Carried

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1 Councillor Hillian

Councillor Hillian mentioned a recent meeting with Minister David Eby, Attorney General and Minister responsible for Housing, members of Council and City staff, regarding issues related to housing and the homeless.

7.2 Councillor Morin

Councillor Morin participated in the following events

- Comox Valley Food Policy Council sub-committee meeting
- Official Community Plan (OCP) Update Lunch & Learn with staff
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- CVRD Board meeting
- Meeting with resident regarding local Arts and Culture
- Comox Strathcona Waste Management Board meeting
- City of Courtenay Strategic Planning Session

- National Indigenous Peoples Day - K'ómoks First Nation (KFN) flag raising at City Hall

Councillor Morin mentioned the Comox Valley Regional District's (CVRD) Comox Valley Water Treatment Plant that is expected to be fully operational by mid-August. Councillor Morin also mentioned that the trail system near the Water Treatment Plant has received upgrades as part of this project, including additional signage sharing the history in the area.

7.3 Mayor Wells

Mayor Wells reviewed his attendance at the following events:

- National Indigenous Peoples Day - K'ómoks First Nation (KFN) flag raising at City Hall

8. RESOLUTIONS OF COUNCIL

8.1 Councillor Hillian - Kus-kus-sum Tax Exemption

Moved By Hillian

Seconded By Morin

WHEREAS on June 12th, 2017, Courtenay City Council unanimously approved support in principle for a land partnership with K'ómoks First Nation and Project Watershed to facilitate the restoration of the Kus-kus-sum lands, based on indigenous reconciliation and the significant aesthetic, recreational, environmental and economic benefit to the City in the form of flood mitigation, green space and restored fish habitat; and

WHEREAS Courtenay City Council also agreed to support the fundraising campaign towards purchase of the lands by approving grant funding to cover municipal taxation during the period of the Project Watershed lease, starting in fiscal year 2018; and

WHEREAS the fundraising campaign has been successful, with title to the Kus-kus-sum lands now held by Project Watershed pending K'ómoks First Nation and the City of Courtenay assuming co-ownership;

THEREFORE BE IT RESOLVED THAT Council approve payment of a grant to Project Watershed from current gaming funds in the amount of \$68,761.26., said amount to be applied to the current property taxes on the Kus-kus-sum lands, located at 1901 Comox Road; and

BE IT FURTHER RESOLVED THAT the Kus-kus-sum property be added to the list of permissive tax exemptions for the application of a 100% exemption effective in all future years.

Carried

8.2 In Camera Meeting

Moved By Cole-Hamilton

Seconded By Morin

THAT a Special In-Camera meeting closed to the public will be held June 21st, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (g) litigation or potential litigation affecting the municipality;
- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

Carried

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

10.1 Mayor Wells - Notice of Motion - Full Service Hospital for Central and North Island at Nanaimo Regional General Hospital

Mayor Wells presented a notice of motion with a resolution anticipated to come forward at the June 28th, 2021 Committee of the Whole meeting.

11. NEW BUSINESS

11.1 Councillor Morin - Application to Federation of Canadian Municipalities (FCM) Committee for Increasing Women's Participation in Municipal Government

Moved By Cole-Hamilton

Seconded By Hillian

WHEREAS the Federation of Canadian Municipalities does important work through its standing committees and forums, in addition to work done by elected board members; and its bylaws and policies allow for up to 30 non-board members in good standing to be selected for standing committees and forums; and

WHEREAS Councillor Wendy Morin has expressed interest in applying to be appointed to the Committee for Increasing Women's Participation in Municipal Government, with the application deadline of June 25th;

THEREFORE BE IT RESOLVED that Council authorize Councillor Morin to apply to sit on this committee and if appointed, approves the cost of attending meetings of FCM's Board of Directors, out of Councillors' activities budget.

Carried

12. BYLAWS

13. ADJOURNMENT

Moved By Cole-Hamilton

Seconded By Frisch

THAT the meeting now adjourn at 5:45 p.m.

Carried

CERTIFIED CORRECT

Deputy Corporate Officer

Adopted this 5th day of July, 2021

Mayor